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DTR Staff Meeting
16 September 1971
0900 - 1000 hours

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ADTR

1. Noted that there was no DD/P Staff Meeting on Wednesday. Copies of the minutes from the DD/S' Staff Meeting of Tuesday to be sent to all present. Action completed 9/16.

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2. DTR to return from TDY on 2 October; goes to [REDACTED] on 4 October and will be back at C of C on 6 October (Wednesday).

3. Letter to Eligible "ST" Retirees

Each "STer" who could get an immediate annuity will be a recipient, therefore, the letter will go to all who are qualified under the CSC system, under CIARDS, and all who qualify under discontinued service. There is no deadline for response, nor is anyone obligated to respond. The DTR and the DDTR are only interested in obtaining the information so that they can plan for FYs 72 and 73 in terms of the 5% cut and reduction of the average grade.

4. Prospects in OTR

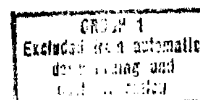
Space is a high priority and EA is to keep Front Office informed of the situation in the building in terms of opportunities for any changes, including bringing Clerical Training into C of C Building.

Component chiefs were cautioned to look at the staffing in terms of full-time jobs for everyone, and also activities within the component that may be marginal and hence can be cut out if further cuts are required.

5. Advised those present to try to schedule outside guest speakers for Headquarters appearances [REDACTED] (This suggestion was in a note to DTR from DD/S.) Also strengthen effort to invite lower-level people to speak.

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6. Welcomed [REDACTED] as Special Assistant for Curriculum Development.

Curriculum Council to prepare a briefing for the Chairman to give to the Deputy Directors.

7. Requested Chief/Language School to look into a complaint that there was not a Spanish class (in the BAHLT Program) being held at Headquarters. If it can be done, that C/LS arrange for it. Action.

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8. [REDACTED] to submit a report on the [REDACTED] project. Action.

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[REDACTED]

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C/Senior Seminar

Senior Seminar ready to go. Only one change in original 20; Betty [REDACTED] the lone female, withdrawn by OSP. An OSP substitute helped considerably in that the composition of seminars does not have to be changed. Noted possibility of using [REDACTED] in an expanded-audience presentation in the Auditorium.

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C/ISS

UGF Campaign to begin the week of the 20th. He urged enthusiasm for the campaign. (Financial support to it was also urged by the ADTR.)

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C/CTP

Will brief the OC Staff [REDACTED] on the CT Program. Nothing further on the briefing of the DD/S on the CTP. It was noted that the last one was in May 1970.

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C/SIWA

Described the apparent success of the [REDACTED] lecture given in the Auditorium on Wednesday, 15 September. Many standees; about 14 questions.

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